



Thank you for your interest in working at Athens Movie Palace. As a family owned business, we are looking for employees with a strong desire to help the business thrive. We need motivated, loyal, and dependable people to carry out the day to day activities of the theater.

Your job responsibilities at the theater will vary from day to day, but all of the members will be familiar with everything. On any given day, team members will be selling tickets and concessions, cleaning auditoriums between shows, keeping the lobby clean, greeting guests, taking tickets, keeping concessions stocked, and checking bathrooms. Team members will also be monitoring auditoriums during shows to make sure our policies are enforced.

The nature of the movie business is that some of the most important times are nights, weekends, and holidays. You **must** be willing to work these times. Please place your initials in the upper right hand corner of all pages of the application. The movie business is active **365 days** a year. Daily times will vary. During the summer and weekends, we will have earlier show times, but during the rest of the year, we will likely only have a couple of early matinees. It is important that you be flexible and willing to work at different times.

Other key qualifications of a successful team member include good communication skills, ability to problem solve under pressure, willingness to provide courteous customer service, good judgment, team player mentality, and computer literacy.

You will be trained on our Point of Sale (POS) software. Both tickets and concessions will be sold from the same computer system. Basic janitorial tasks will be expected of all employees. This includes maintaining the bathrooms during business hours, cleaning the auditoriums between shows and more thorough cleanings each day, cleaning up spills immediately, and keeping the concession area clean.

You will be required to interact directly with customers and you must represent Athens Movie Palace in a positive light. This includes keeping up a professional appearance that complies with the theater's dress code and treating customers with respect. You must also be able to solve customer service issues in a quick and efficient manner. You must be willing to enforce the theater policies.

We will have an employee reward system so you can earn free tickets and other items.

The hiring process will be designed to get a feel for how you contribute as individuals as well as in a group setting. We will first evaluate your application. Next, we will invite a group to the theater for a hiring session where we will go over our company policies and job responsibilities. We will interview and hire as needed. If you are not selected for the interview process, we will keep your application on file for future hiring needs.

If you require additional information, please e-mail us at [info@athensmoviepalace.com](mailto:info@athensmoviepalace.com).



[info@athensmoviepalace.com](mailto:info@athensmoviepalace.com)

1436 Decatur Pike Athens, TN 37303

## Employment Application

*It is our policy to provide equal employment opportunity to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical or mental handicap, or veteran status.*

Date: \_\_\_\_\_

Name: First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Street Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Position applying for:  Team Member  Team Leader Desired wage: \_\_\_\_\_

Are you a U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis?  
 Yes  No

Have you been convicted of a crime other than a minor traffic violation?  No  Yes If yes, list offense/final disposition : \_\_\_\_\_ Education: \_\_\_\_\_

School Name	Location	Major	Degree	Grad Year

Do you have a Driver's License?  Yes  No

What is your means of transportation to work? \_\_\_\_\_

Employment History: (Start with most recent employer.)

Company name \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Date Started \_\_\_\_\_ Starting Wage \_\_\_\_\_ Starting Position \_\_\_\_\_ Date  
Ended \_\_\_\_\_ Ending Wage \_\_\_\_\_ Ending Position \_\_\_\_\_  
Name of Supervisor \_\_\_\_\_ May we contact? [ ] Yes [ ] No Responsibilities  
\_\_\_\_\_ Reason  
for leaving

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Company name \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Date Started \_\_\_\_\_ Starting Wage \_\_\_\_\_ Starting Position \_\_\_\_\_ Date  
Ended \_\_\_\_\_ Ending Wage \_\_\_\_\_ Ending Position \_\_\_\_\_  
Name of Supervisor \_\_\_\_\_ May we contact? [ ] Yes [ ] No Responsibilities  
\_\_\_\_\_ Reason  
for leaving

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Company name \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Date Started \_\_\_\_\_ Starting Wage \_\_\_\_\_ Starting Position \_\_\_\_\_ Date  
Ended \_\_\_\_\_ Ending Wage \_\_\_\_\_ Ending Position \_\_\_\_\_  
Name of Supervisor \_\_\_\_\_ May we contact? [ ] Yes [ ] No Responsibilities  
\_\_\_\_\_ Reason  
for leaving

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In addition to your work history, are there are other skills, qualifications, or experience we should consider: \_\_\_\_\_

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Do you have previous experience in a movie theater: [ ] Yes [ ] No

How did you find out about this job?  
[ ] Job Posting [ ] Friend [ ] Relative [ ] Walk-In [ ] Other \_\_\_\_\_

**Availability:**

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
From							
To							

**Professional References (if no prior job experience, educators and school officials are acceptable)**

Name	Address	Phone	Title	Years known

Attach additional information if necessary.

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge.

I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. Athens Movie Palace is hereby authorized to make any investigations of my prior educational and employment history, general reputation, character, and criminal history.

I understand that Athens Movie Palace is a participant in the Drug Free Workplace. As an employee, I acknowledge that I will be subject to drug screening.

I understand that employment at this company is "at will," which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment will continue on that basis. I understand that no supervisor, manager, or executive of this company, other than the president has the authority to alter the foregoing.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Athens Movie Palace  
Attn: Hiring  
1436 Decatur Pike  
Athens, TN 37303